

**East Preston Infant School**

**&**

**East Preston Junior School**

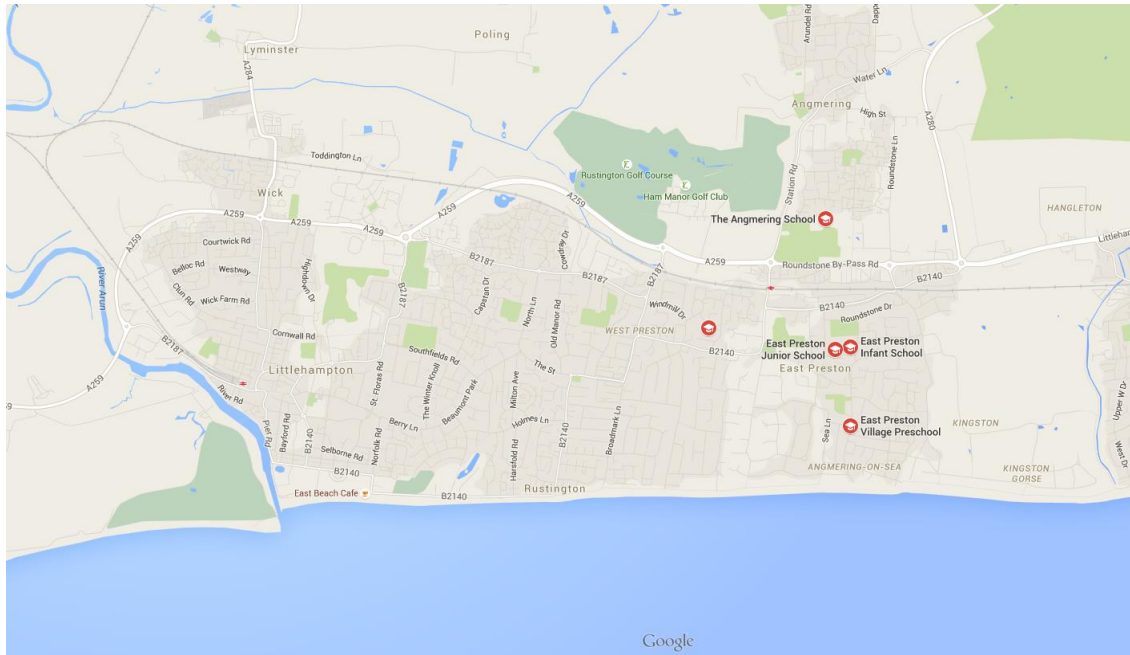
**School Travel Plan**

**2015**

**Date completed: 14/07/2015**

**Completed by: Stephen Hill & Helen Standing**

**Position: School Business Managers @ Infants and Juniors**



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## **Joint Plan**

This travel plan is presented by both the East Preston Infant School and the East Preston Junior School. Although each of the schools are separate establishments, they are on the same campus, shared also with the East Preston Children's and Family Centre, Rascals Before and After School Club and the Youth Service, and therefore all experience very similar travel issues. The plan is being developed to provide a framework to help pupils, parents, staff and the wider community to adopt safer and more sustainable travel habits when in or around the school grounds

## **Introduction**

East Preston is a village and civil parish in the Arun District of West Sussex, England. It lies roughly half way between Littlehampton and Worthing. It is primarily residential and currently has a population of 8000+ which is steadily growing.

East Preston is a village divided by a railway line, with two level crossings. Despite improvements to both vehicular and pedestrian access over the the Eastern level crossing following previous travel plans, there are still concerns regarding the safety of pedestrians, around this area, as 3 roads converge at the level crossing point.

East Preston comprises the following residential areas: Kingston Gorse, West Kingston, Angmering on sea, East Preston Village and The Willowhayne.

The original village school building nowadays houses an estate agent firm. It was built in 1840 and started as a Sunday School. Over time the building was enlarged into the village school until it was given to Sussex County Council in 1940. This building remained as the village school until 1951 when the new school in Lashmar Road was opened. In 1973 the Infant School was built and the Junior school occupied the original school buildings.

Sharing the site is the Children's and Family Centre and Rascals breakfast/after school club which also operates a holiday club scheme during the school holidays. Access to the site is through either the main entrance on Lashmar Road, (car park gates and two pedestrian entrances either side) or via St Mary's Drive, where there is additional staff parking and a further two pedestrian gates.

The roll of the two schools will be 460 in September 2015, potentially rising to 630 by September 2021 due to school expansion (see future plans section). The age range of the pupils is between 4 and 11 years, with years R to 2 at the Infant school and years 3 to 6 at the Junior school.

The schools have staggered start times for the school day between 8:30 and 9:00 and pick up between 15:00 and 15:30. There are numerous before school clubs and after school activities including: Karate, Beefit, football, tennis, golf, choir and gym.

Like most communities there are a large number of vehicles on the roads of the village and we already experience a substantial problem with cars in the immediate vicinity of the schools at dropping off and picking up times (08:30 – 09:00, 15:00 – 15:30).

## Travel Plan Working Group

The Travel Plan Working Group is made up between the two schools, an informal meeting is held each term and the school council come up with ideas for consideration:

	East Preston Infant School	East Preston Junior School
SLT representative	Claire New Head Teacher	Kathy Lockyear Head Teacher
Governor representative	Claire Sayers Chair of Governors	Miriam Nicholls Chair of Governors
Travel Plan Lead	Stephen Hill School Business Manager	Helen Standing School Business Manager
Local community representative	Vacant	Vacant
Pupils representative	School Council	School Council

This travel plan will be communicated to all interested stakeholders and the local community via the four establishment websites and newsletters. As part of the public consultation for expansion of both schools, travel arrangements to and from the school will be considered.

## Current Travel to School – Survey Results

Pupil Survey Results from our hands up survey conducted in July 2015.

### Infant School

Number of Pupils on Roll			Information on chart is based on the pupil's survey which was % of the pupils on Roll.			
Number of Pupils surveyed						
2015	Walking	Cycling	Car	Car Share	Bus	Other
Numbers						
%						

### Junior School

Number of Pupils on Roll			Information on chart is based on the pupil's survey which was % of the pupils on Roll.			
Number of Pupils surveyed						
2015	Walking	Cycling	Car	Car Share	Bus	Other
Numbers						
%						

### Both Schools

Number of Pupils on Roll			Information on chart is based on the pupil's survey which was % of the pupils on Roll.			
Number of Pupils surveyed						
2015	Walking	Cycling	Car	Car Share	Bus	Other
Numbers						
%						

### Staff Survey Results Combined

2015	Walking	Cycling	Car	Car Share	Bus	Other
Numbers						
Percentages						

## Staff Travel

The Infant school has 10 full time and 20 part time staff, whilst the Junior School has 13 full time and 19 part time staff. A number of staff live over 5km from the school so have to drive to school as public transport does not fit with the school times. We promote the links to the WSCC staff discounts for rail and bus travel. In recent years extra parking spaces have been provided on site so there is enough parking for all staff and visitors on site. There is a shortage of parking for junior staff-and several park off site. Additional on-street parking can be found in Lashmar Road or St Mary's Drive.

## Futures Plans at the school

Due to the increased amount of new development in or close to the village and the proposed expansion to 3 form entry for both schools (Infants September 2015 and Juniors September 2018). Access to the site may be affected by the building work, and building contractors are advised to avoid the school pickup times and drop off for any deliveries on site so there is no impact on parents on the school run.

The increase in pupil numbers each year is shown in the table below. The number of staff will also increase. This is expected to be two extra members of staff per 30 children at Infant age and at least one teacher per additional 30 children at Junior age, however this may vary depending on specific needs or if more support staff are required. (Midday meals supervisors or administrative staff. This is unquantifiable at present but is expected to be minimal)

Pupil numbers

*Based on 30 pupils per class and 3FE*

School Year	Infant School	Junior School	Total
2015/16	210	240	450
2016/17	240	240	480
2017/18	270	240	510
2018/19	270	270	540
2019/20	270	300	570
2020/21	270	330	600
2021/22	270	360	630

## Travelling to School - Identified areas of concern

We have asked our pupils and parents to identify barriers to them travelling in a environmental friendly way to school the results are shown in the table below.

Location	Identified Concern	Identified By	Action
In front of school	To dissuade parents from driving and parking carelessly, particularly on zig zag markings	Staff	Blocking road and stopping Emergency Access.
School Site	Staff car-park: families cut across it as a short cut into school  Safe pedestrian flow around school site	Staff	Look at automatically controlled gates with key fobs or number plate recognition  Clearer signage and road markings.  Restriction of vehicles onto school site.
The Street	Dangerous	Parent	Look at options for an official

	crossing this road to access St Mary's Drive access to the School site. No safe place to cross.		crossing point
St Marys Drive	Cars parking on hatchings restricting children's view and access to school gates.  Dangerous driving and careless parking	Staff	Repaint markings and educate car drivers  Operation Crackdown
Worthing Road	Many families cross this road at its junction with Clarence Drive. It is a blind spot and speeding is common.	Parish Council	Provision of a pelican crossing and speed controls.
Roundstone crossing gates	This level crossing is reported to be a major concern. There are four roads converging on a level crossing.	Governor	Liaise with the Parish Council and County Council to find a solution
A259	The schools have a number of pupils who live on the Bramley Green development (approximately 25%), which is north of the A259. If this is made into a dual carriage way, consideration for pedestrians will be needed.	Parents/Staff	Liaising with parish, district and county councils and the police for provision of a pelican crossing and speed controls.
School grounds	Layout of pathways on the school grounds not clear and possibly hazardous	Staff	Looking at funding to create new routes with clearing markings

### **Initiatives and Promotions of Sustainable Transport**

We are both Healthy Schools and Eco schools and the pupils are actively involved in learning about being green and designing posters. For the last year the Infant school has been doing Forest School activities and is shortly due to start Beach School in the next academic year. The junior school children have made posters persuading children to walk to school and to drive safely

The travel plan is promoted to parents and the wider school community through newsletters, notice boards and on the school web site. We actively encourage and facilitate children and families who are able to, to walk to school

## Working with Others

As mentioned before there are four services on our site who all work closely together, which are the Infant and Junior Schools and also the Children and Family Centre and Rascals breakfast/after school club. We also work with the local Police and parish council.

## School Trips and Extended School Activities

For local trips parent helpers volunteer to help the children walk safely to and from their destination. For trips further afield we hire coaches who park outside the school gates (both at Lashmar and St Mary's Drive) and local trips which we also ask parents if they can volunteer to help with. Rascals have a Minibus on site which we can ask to use.

## Curriculum Links

There are numerous links to the school curriculum across both schools:

Infants & Juniors

Maths – distance

Geography – map reading

English – reading instructions and signs

Through curriculum work, continue to raise awareness with the children and eventually therefore the parents, of the benefits of walking to school rather than by travelling in a car.

## Action and Review Plan

Using the concerns highlighted in the survey and through the schools knowledge of the school environment and the community around the school complete the table below.

Identified Concern and Date	Action	Responsibility	Reviewed
Parking on Zig Zag lines October 2014	Highlight dangers of parking on zig zags, mention to parents in newsletter	Travel Plan Group School Council	
Visitors and parents on site January 2015	To continue to ensure safe and effective pedestrian flow into and around the school grounds	Travel Plan Group	
Road safety Ongoing	To raise awareness in the wider driving community that children will be crossing and using the roads and to get drivers to reduce speed in the more widely used road-crossing areas.	Travel Plan Group	
Expansion April 2015	To ensure that access onto the site and safe travel is considered alongside expansion plans.  Hold a meeting with the Parish Council, police, interested parents and headteachers to discuss how to improve safety around the school site with regards to parking and driving.	Travel Plan Group	
To ease congestion around school site	To promote safe sustainable alternatives to travelling to	Travel Plan Group	

April 2015	school by car  Consider arrangements in view of the possible expansion of the schools and increase of pupil numbers.		
Cycling safely Pupil survey July 2015	Participating in the Bikeability scheme for Y6 pupils	Travel Plan Group	
Walking safely and regularly September 2014	Participating in Walk to School weeks	Travel Plan Group	
Educating children on the benefits of walking to school and keeping safe	Visits from police to talk about Road Safety	Travel Plan Group	

### **Monitoring**

The School Travel Plan will be monitored by:

Two members from SLT from each school – currently the Headteacher and School Business Manager

At least one member of the governors of each school – currently the chair of the committee  
Members of the school councils to be involved from the pupils aspect

In the future it is hoped a member of the community and a parent will join the Travel Plan Group

New actions and ideas as well activities that have taken place will be updated between the two schools on a termly basis at meeting to alternate between the Infant and Junior schools.  
An annual review of this school travel plan supported by questionnaire data will be fed back to WSCC each year with the main school travel plan being rewritten/updated every three years.

Authorised on behalf of the school

	<b>East Preston Infant School</b>	<b>East Preston Junior School</b>
Headteacher	Claire New	Kathy Lockyear
Chair of Governors	Claire Sayers	Miriam Nicholls
Travel Plan Lead	Stephen Hill School Business Manager	Helen Standing School Business Manager

### **Conclusion**

As can be seen, the schools are very keen to take effective actions to alter people's attitudes to travelling to school, both for individual health benefits and that of the environment, locally and globally. We have the support of local councils, the police and the wider community in East Preston in achieving our aims. Both schools will continue to liaise with Rascals and the Children and Family Centre.



## **Appendix**

- Appendix A: Questionnaires used for the 2015 School Travel Plan update
- Appendix B: Raw data from the pupil/staff and parent questionnaires
- Appendix C: Photos including parking problems, broken signage or faded lines initiatives that have been highlighted in the this School Travel Plan

# East Preston Infant School School Travel Plan - Hands Up Survey



**Class:** .....

**Year Group:** R 1 2

**Date:** .....

Question 1: How do you usually travel to school?

Question 2: If you had a choice, how would you like to get to school?

	Q1: To School	Q2: Preferred Mode
Car		
Bus		
Walk or Scooter		
Rail		
Car Share *		
Bike		
Park and Walk **		

\* Car share = people in one car from more than one house

\*\* Park and Walk = the walk must be for at least 800 metres

# East Preston Infant School Staff Travel Survey



We are asking all staff to complete this survey about how they travel to and from school now and in the future. Your answers will help us develop our School Travel Plan for our school, which will identify measures to reduce traffic outside the school, and to make it easier and safer for staff and pupils to walk, cycle and car share to school.

Please mark one circle like this when appropriate. ●

This information will be treated as confidential and used for mapping purposes only.

**Q1** What is your home postcode? .....

**Q2** What is your main activity?  
Teaching  Administration  Teaching Assistant  Other

**Q3** Are you a full or part time member of staff?  
Full Time  Part Time

**Q4** How do you usually travel to and from school (for the main part of your journey)?  
Walk  Cycle  Bus  Other:   
Car  Taxi  Train  Car Share

**Q5** What would be your main reason for choosing this mode of transport?  
Convenience   
Cost   
Length of Journey   
Time of Day   
Security Issues   
Other (please state):

**Q6** Please state what time you usually arrive and leave school?  
Arrive  Depart

**Please only answer 7 to 10 if you currently drive a car to work.  
If you do not travel to work in a car please move to Question 11.**

**Q7** What are the main reasons for you using a car to travel to work?  
Essential for Job   
Providing a Lift to Others   
Childcare Reasons   
Health Reasons   
Lack of an Alternative   
Other

**Q8** Where do you normally park at work?  
School Car Park in Marked Bay   
School car Park in Unmarked Bay   
On a nearby street   
Commercial Car Park   
Other

- Q9** Would you be prepared to car share with other members of staff if feasible
- Yes
- No
- Q10** Which of the following would encourage you to car share?
- Help with finding 'sharing' partners
- Reserved parking for car sharers in school car park
- Already car share
- Other Reasons (please specify below)
- Q11** What measures would encourage you to travel to work by walking, cycling or public transport
- Better street lighting
- Better cycle/footpaths
- Better onsite facilities (lockers/showers/cycle parking)
- Better public transport drop off points
- More public transport information
- Public transport with better route coverage / frequency
- Other (Please state below)
- Q12** If you have any comments on travel to and from school please write them in the box below.

**Thank you for completing the questionnaire**

## Raw Data

Infant School

Currently Travel						
	R	R	1	1	2	2
Car	14	12	16	9	8	12
Bus						1
Walk/Scooter	11	10	10	8	14	11
Rail						
Car Share	2	1		5		2
Bike	2	3	3	2	3	5
Park and Walk		4	1	4		
	29	30	30	28	25	31

Would Prefer to Travel by:-						
	2	2	2		1	1
Car	2	2	2		1	1
Bus	2		1			
Walk/Scooter	16	11	15	12	7	9
Rail		4	4			
Car Share		1	2	2		4
Bike	8	12	6	12	16	14
Park and Walk	1			2	1	3
	29	30	30	28	25	31

Junior School

Currently Travel									
	3PB	3ER	4CR	4DC	5LA	5ST	6PS	6KT	
Car	14	12	16	9	8	12	9	10	90
Bus						1			1
Walk/Scooter	11	10	10	8	14	11	11	10	85
Rail									0
Car Share	2	1		5		2			10
Bike	2	3	3	2	3	5	9	11	38
Park and Walk		4	1	4					9
	29	30	30	28	25	31	29	31	233

Would Prefer to Travel by:-									
	3PB	3ER	4CR	4DC	5LA	5ST	6PS	6KT	
Car	2	2	2		1	1	1		9
Bus	2		1						3
Walk/Scooter	16	11	15	12	7	9	11	15	96
Rail		4	4						8
Car Share		1	2	2		4			9
Bike	8	12	6	12	16	14	17	16	101
Park and Walk	1			2	1	3			7
	29	30	30	28	25	31	29	31	233